

NATIONAL OPEN TENDER NOTICE

N° 06/AONO/ADC/CIPM/2026 DU 23/04/2026

FOR THE HOUSEKEEPING OF THE PASSENGER TERMINAL AT DOUALA INTERNATIONAL AIRPORT

FINANCING: AEROPORTS DU CAMEROUN S.A.

BUDGET ITEM: BUDGET OF AEROPORTS DU CAMEROUN SA., 2026 Financial Year, and following line 80305.

1. Purpose of the Call for Tenders

As part of the execution of his action plan for the current year, the General Manager of "Aéroports Du Cameroun S.A.", Project Owner, launches an open national call for tenders, for the housekeeping of the passenger terminal at Douala International Airport.

2. Nature of Services

The services covered by this call for tenders consist of:

- Floor cleaning;
- Cleaning the walls;
- The cleaning of all the bay windows and louvre on both sides;
- The cleaning of illuminated signs;
- The cleaning of telescopic walkways;
- The cleaning of the airport terminal toilets and car parks;
- The cleaning of terraces, esplanades and outdoor car parking;
- Cleaning of curtains, fabrics, office furniture, etc...

The provider will provide **the workforce, materials and equipment necessary for the performance of services to make the premises permanently clean and healthy in accordance with the highest standards of public hygiene and environmental measures. (clothes dryers, mono brushes, washing trolleys, scaffolding, carpet vacuums etc.).**

The service provider will be required to organize itself to ensure continuous cleanliness (H24) in the passenger terminal.

Details are contained in the Terms of Reference.

3. Allotment /Tranches

The services are not subdivided into lots.

4. Estimated Cost

The estimated cost following the preliminary studies is about **one hundred and five million (105,000,000) CFA francs**, including taxes, per year.

5. Execution deadline

The performance period for services is **twenty-four (24) months** (Financial Year 2026 onwards). Indeed, the contract to be entered into at the end of this consultation will include a firm **twelve (12) month** period and a conditional **twelve (12) month** period.

6. Participation and Origin

Participation in this call for tenders is open on equal terms to companies having their headquarters in the Republic of Cameroon and specialized in the field of professional cleaning and maintenance of large surfaces (over 20,000 m²).

7. Financing

The services covered by this call for tenders will be financed by the budget of "Aéroports Du Cameroun" S.A., (Financial year 2026 and onwards) line 80305.

8. Submission method

The submission method chosen for this consultation is offline.

9. Bid bond

Each tenderer must attach to their administrative documents, under penalty of rejection, a bid guarantee stamped at the current rate, issued by a financial institution approved by the Minister responsible for finance and accompanied by the consignment receipt issued by the Cameroon Deposit and Consignment Fund (CDEC) and bearing the handwritten mention of the issuing institution for an amount of **four million two hundred thousand (4,200,000) FCFA** and valid for **ninety (90) days from the date of submission of offers**. The absence of a tender guarantee issued by a first-rate bank or a first-class financial institution authorized by the Ministry of Finance to issue guarantees in connection with public contracts will result in the outright rejection of the offer. A bid bond produced but having no connection with the concerned consultation is considered absent. The bid deposit submitted by a bidder during the opening session of the bids is inadmissible. The list of establishments authorised to issue it is indicated in document 14.

10. Consultation of Tender File

The Tender Documents may be consulted free of charge, during working hours, at the Department of Administrative Management of Contracts procurement of Aéroports Du Cameroun S.A, **door 0104**, located at Yaoundé-Nsimalen International Airport, **Tel. 222 23 36 02, extensions 359/335**, as soon as this notice is published.

11. Acquisition of Tender File

The Tender File may be obtained from the Department of Administrative Management of Contracts Procurement of *Aéroports Du Cameroun S.A*, located at the Yaoundé-Nsimalen International Airport, **Tel. 222 23 26 02 Extensions 359/335**, upon publication of this notice, against presentation of a receipt attesting to the payment of the non-refundable sum of **one hundred thousand (100,000) FCFA**, in the account referred to as "CAS – ARMP" opened in BICEC branches: (Yaoundé-Central Branch, Douala-Bonanjo, Limbe, Buea, Dschang, Bafoussam, Bertoua, Ebolowa, Bamenda, Ngaoundéré, Garoua and Maroua).

12. Site visit

For a better appreciation of the services to be performed, a guided tour of the site is planned for the attention of the bidders on **04/05/2026** from **11 o'clock**, the meeting point is the secretariat of the Douala International Airport Director.

13. Submission of Bids

Each bid drafted in English or French, in **seven (7) copies**, including **the original copy and six (06) copies** labelled as such, shall be submitted under sealed envelopes, under pain of rejection, to the Department of Administrative Management of Contracts of *Aéroports Du Cameroun S.A*, no later than **15 / 05 / 2026** at 1 pm.

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To be opened only during the tender opening session"

14. Admissibility offers

Administrative files, technical and financial offers must be placed in separate envelopes and submitted in a sealed envelope:

- The project owner will not accept:
- Envelopes bearing indications of the bidders' identity;
- Envelopes received after the closing dates and times for submission;
- Envelopes without any indication of the identity of the tenderer;
- Envelopes not complying with the mode of submission;
- Failure to comply with the number of copies indicated in the RPAO or offer only in copies;

Any bid that is incomplete in accordance with the requirements of the Tender Documents will be declared inadmissible. In particular, the absence of a bid bond issued by a first-class organization or financial institution approved by the Minister in charge of finance to issue bonds in the field of public

procurement, or failure to comply with the model documents in the bidding documents, will result in the outright rejection of the bid without any recourse. A bid bond produced but having no connection with the consultation concerned is considered absent. A bid bond presented by a bidder during the bid opening session is inadmissible.

15. Opening of Bids

The opening of administrative, technical and financial bids shall take place on 15 / 05 / 2026 at 2pm, by the Internal Tenders' Board of *Aéroports Du Cameroun S.A*, in the Tenders Board Office situated at the International Airport of Yaoundé-Nsimalen Passenger Terminal, Room **1103**.

Only tenderers may attend this meeting or be represented by a person of their choice duly appointed even in the case of a group of undertakings, and having full knowledge of the file for which they are responsible.

Under penalty of rejection, the required documents of the administrative file must be produced in originals or in certified true copies by the issuing service or competent administrative authority, in accordance with the provisions of the Special Regulations of the Call for Tenders. They must be less than **three (03) months** old or have been drawn up after the date of signature of the tender notice.

In case of absence or non-compliance of a part of the administrative file at the time of opening the bids, a period of forty-eight hours is granted to the bidders concerned to produce or replace the part in question.

Failure to comply with the number of copies indicated in the RPAO will result in the rejection of the Offer.

16. Evaluation of Bids

The evaluation of the offers will be made according to the following criteria:

16.1. Eliminary Criteria

- a) The non-production beyond the 48-hour deadline after the opening of the envelopes, of an item from the administrative file deemed non-compliant or missing at the time of the opening of the envelopes, (except for the submission bond);
- b) Absence of the bid bond (bond produced but having no connection with the consultation, absence of consignment receipt) at the opening of the tenders in accordance with the provisions of circular letter n°00019/LC/MINMAP of June 05, 2024;
- c) Incomplete financial offer (confers RPAO, Enveloppe C);
- d) False declarations, fraudulent manoeuvres or falsification of documents;
- e) A number of Yes less than **six (06) Yes out of eight (08)** for all essential criteria;
- f) The absence of a quantified unit price in the financial offer;
- g) The absence of a solemn declaration of non-abandonment of the contract due to its fact over the last three (03) years and of not being included in the list of defaulting companies drawn up annually by MINMAP (document to be attached to the technical file);
- h) The absence of the dated and signed integrity charter;
- i) The absence of the dated and signed declaration of commitment to comply with environmental and social clauses;
- j) Bidder's refusal to accept the arithmetic corrections of its financial bid
- k) Have not performed a similar service in the last three years in an ERP with an area equal to at least 20,000 m²;
- l) Not the owner of at least one two-brush industrial electric ride-on washer with a tank capacity of at least 85 liters and at least three (03) hours of continuous work (attach the technical data sheet and the certified purchase invoice to the technical file).

16.2. Essential Criteria

1. References for similar services: Yes/No;
2. Material resources. Yes/No;
3. Quality staff: Yes/No;
4. Methodology note: Yes/No;
5. Financial capacity: Yes/No;
6. Site visit certificate: Yes/No;

6. Site visit certificate: Yes/No;
7. Proof of acceptance of the terms and conditions of the contract: Yes/No;
8. Submission of the tender: Yes/No

17. Validity of bids

Bidders shall be bound by their bids for a period of **sixty (60) days**, with effect from the date of submission of their bids.

18. Contract Award

The contract shall be awarded to the bidder who proposes the lowest bid and who fulfils the required administrative and technical conditions.

19. Additional information

Additional technical information can be obtained during working hours at the Maintenance Department of Aéroports Du Cameroun S.A., located at Yaoundé-Nsimalen International Airport, **Tel. 222 23 36 02, ext. 298/414.**

For any act of corruption, please call or send an SMS to the following numbers:

- MINMAP: **673 20 57 25 / 699 37 07 48;**
- CONAC: **222 20 37 32 / 658 26 26 82;**
- CONAC toll-free number: **1517.**

Copies:

- MINMAP (for information);
- ARMP (for information);
- Board of Directors (for information);
- President CIPM (for information);
- DM (for your information);
- DX.DLA (for display);
- DG. M (for archival purposes);
- Mail service (for display);
- ADC SA website (www.adcsa.aero).

Yaoundé, **15 AVR 2026**
THE GENERAL MANAGER,



Thomas Kwana Aboumou